

QUAKERTOWN CHRISTIAN SCHOOL
50 East Paletown Road
Quakertown, PA 18951
215-536-6970
Fax: 215-536-2115
qtownchristian.org

TEACHER APPLICATION

Your interest in **Quakertown Christian School** is appreciated. We invite you to fill out this application and return it to our school office. If an opening occurs for which you may qualify, we will notify and ask you to submit to our office documentation of transcripts, and clearances. We will also contact your references. If we have continued interest in your candidacy, we will arrange for a personal interview.

We realize that the key to a successful Christian School is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

PERSONAL PROFILE

Full name: _____

Application date: ____/____/____ Social Security Number _____

Permanent address: _____

Phone: Days (_____) _____ Evenings (_____) _____

Best time to call you? _____ Length of time at this address? _____

Email: _____

Do you require any accommodations for physical or mental handicaps? If so what?

Please indicate 1, 2, 3, 4 choice in the parenthesis. Then to the right, please indicate the grades or subjects in order of preference:

() Preschool () Kindergarten () Elementary _____

() Middle school _____

Full time ___ Part time ___ Substitute ___

Please list activities or sports for which you would be capable of and willing to direct, sponsor, or coach. (Indicate grade or ability levels).

What would you like to be doing five years from now?

CHRISTIAN BACKGROUND

* **In your own handwriting**, on separate paper, briefly give your Christian testimony.

Please carefully read our Statement of Faith and indicate your degree of support.

___ I fully support the Statement as written without mental reservations.

___ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Denominational preference? _____ Local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

Quakertown Christian School is a member organization of the Mennonite Church. To what extent are you familiar with the doctrine and practices of the Mennonite church?

Very little _____ Somewhat _____ Well Acquainted _____

PROFESSIONAL QUALIFICATIONS

***Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.**

What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your Major(s) _____

Your Minor(s) _____

EMPLOYMENT HISTORY

Sequentially list your teaching experience with most recent first. Indicate part-time by an asterisk. If necessary, you may use an additional sheet, please follow the same format.

1. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

2. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

3. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

4. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____

Reason for leaving _____

5. Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving _____

List any related non-teaching work experience:

Employer	Type of Work	Dates (mo/yr to mo/yr)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any books or articles that you have read recently that have helped you to grow professionally.

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years.

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Remains valid for _____ years.

If you do not hold a certificate, what requirements do you lack?

*** Please attach photocopies of any certificates held.**

Have you ever worked under a different name for any of the employers you have listed?
If so, what was the name or names?

Have you served in the military? Yes ___ No ___. If yes, what type of training or education did you receive?

Have you ever been dismissed or asked to resign from any position? _____
(If yes, give details on a separate sheet.)

Have you ever been convicted of or are you currently charged with or under investigation

for, any offense involving dishonesty, breach of trust, moral turpitude or any other type of felony? _____

(If yes, give details on a separate sheet.)

Are you holding or have you already signed a contract for next year with any other educational institution? Yes ___ No ___

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

If not, would you be willing to take such a course by correspondence or otherwise? _____

Have you had other courses giving specific training for Christian day schools? Give details.

List any conferences or seminars that you have led or participated in recently.

Describe how teacher evaluation has been helpful to you.

PERSONAL PHILOSOPHY

*** On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.**

A. Why do you wish to teach in a Christian school?

B. What are the main characteristics that distinguish a Christian school from a public school?

C. What do you consider to be the proper classroom atmosphere for learning?

D. What is your philosophy of discipline? Your attitude toward physical punishment?

E. What areas do you feel are your strengths? Weaknesses?

F. Please summarize any additional information that you would like to present regarding your candidacy for this position.

PERSONAL REFERENCES

Do not list family members or relatives for references. You will also need to sign the **Reference Release Form** that is attached and return it with this application.

Give three references who are qualified to speak of your professional work and qualifications for Christian service. **List your current pastor first.**

Name/Complete Address	Phone	Position
1. _____		
2. _____		
3. _____		

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Quakertown Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Quakertown Christian School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position. I release the school and its representatives and the persons and organizations that provide this information from any liability for doing so. I further waive the right to ever personally view any references given to the school.

Since I will be working with children, I authorize the school to conduct a criminal records check and Child Abuse History Clearance (PA Act 34/151) I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date