

QCS Board Meeting Minutes
Thursday, August 12, 2021
3:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Barb Rice, Sandy Harrell, Carlos Velez, Gwen Forsythe, Jeff Naugle, Rhoda Detweiler

Absent: Heloise Ridley

Guests: Steve Schrag, Eric Bishop

Meeting Called by: Meg Sabulsky

Facilitator: Meg Sabulsky

Note Taker: Rebecca Labs

Agenda Items:

- Call To Order at 3:36 pm with recitation of Mission Statement
- Devotions: Meg Sabulsky read I Surrender All from 100 Favorite Hymns
- Steve handed out descriptions of each of the new candidates for teachers -- Elizabeth Wright for Steam/Library, Kimberly Tomlinson for Phys Ed/Health, and Tim Kennel for facilities maintenance. A time was then given for questions regarding each of the candidates. Eric Bishop advised that he was in attendance to help answer any questions that anyone might have regarding the new candidates.

Public Comments/Questions regarding Agenda

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from July board meeting
- Board Committee Reports
 - Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning; Trustees
- Personnel: Recommendation to hire proposed candidates for faculty positions
- Head of School's Report
- Regarding Building & Grounds, Rhoda will contact John Lapinski to see if he knows anything about the plans and Jeff will try to reach out to Ivan. If none of these work, they will try to reach out to the township.

Motion to Accept - Barb. Second - Rhoda. All in favor.

Finances

Jeff advised that we are off to a pretty good start. Jeff noted that health insurance would be over budget. It would be about \$10,000 over due to the hiring of new employees, but this is nothing alarming. We are in a good cash position. Barb added that we ended the year "in the black" and now we are able to start this fiscal year with a \$40,000.00 credit.

The discussion of the endowment distribution and when we should take money out was brought up. Jeff mentioned that usually December and May are lean months so these times might be a possibility. He also stated that if we are blessed with cash flow and don't need to take it, we can leave the money in there to grow. Barb advised that we used to need it on the first day of the new fiscal year to pay bills, but again stated that we would not need to do that this year.

Meg questioned if we should look into investing the money. Jeff stated that Anita is speaking with two institutions (Univest and Penn Community - two local banks) because it would be better to have money in both.

Motion to accept - Carlos. Second - Sandy. All in Favor.

Hot Topics/Strategic Expectations

- Rocky Ridge Road campus – update and discussion
 - Meg has been in talks with Leon Moyer about the Preschool sale. The first scenario would be a \$51,000 “gift” from Leon and then he would assume the property. Leon went to have the property assessed and the taxes came back too high. This can be appealed by August 23rd however. Leon’s other suggestion was to have QCS demolish the building while we own it and then he would give us \$150,000 for the demolition. Meg explained that there is a quote for the demolition for \$98,000.00 and Leon said we could keep the remaining money after that is paid. Leon wondered if QCS would be more amenable to the second scenario. Jeff said a new assessment with much lower taxes (about half of the original) did come out. Meg stated further that Leon is going to talk to Mark Swartley as he had the school assessed after the fire. Gwen asked if QCS would have to put anything out for this. Meg advised that Leon would give us the money up front so QCS wouldn’t have to put anything out. Discussion was had if this was legal and Carlos thinks we should make sure nothing could ever come back on QCS. Meg stated that Leon is using a legal team so things should be legal.
- Family Handbook & Safety Plan – discussion toward approval
 - Rhoda mentioned that on page 2 of the handbook it states that families are required to report change in family status. She thinks this status change should include deaths, divorces, etc. Steve stated that he would take counsel on this. Rhoda also questioned if cyber bullying was included. Steve advised that it was covered on page 18. Rhoda asked if we would need to evacuate the school for any reason, where would we go. Meg explained that the meeting place was Blooming Glen Church. Jeff asked if there was a fire, where would we house the students until parents came if the building wasn’t habitable. Rocky Ridge Church was suggested. Jeff further suggested conversation with the elders at Rocky Ridge should occur then to possibly obtain a key to have on hand just in case. It was also asked if there was any value to having families sign off on a document stating that they read the handbook, but Steve commented that it’s hard to get parents to turn stuff in.

Motion to Approve the documents - Jeff. Second - Barb. All in Favor.

- Values Statement – discussion on “Intentionality” replacing “Accessibility”
 - Meg began this discussion with questioning if the word ‘intentionality’ should replace ‘Accessibility’? Meg explained that when people hear accessibility they think physically accessible and not financially accessible which prompted the question of whether or not to change. Meg asked if everyone was open to this. It was also stated by Meg that QCS does things with intentionality as in we do things with thought and concern, but wondered if we should leave it alone. Barb, Rhoda and Jeff all made similar statements in that they were in agreement with Meg.

Motion to change the word from Accessibility to Intentionality in the Values Statement - Jeff. Second - Sandy. All in favor.

- New Board Members – suggestions welcomed by Committee on Trustees
 - John Ehst has stepped down from the board citing health reasons. This unfortunately leaves holes that need to be filled. Discussion was had regarding possible new members.
- Committee Work – policy work; by-laws review; September reorganization
 - In September we will be looking at committees we currently have. Meg stated that we need to get going on the by-law committee and policy work, and also that we need to look at the employee handbook. Tuition benefits, sick time, vacation time, etc. need to be looked over. Jeff suggested that it needs to be done electronically so changes could be made easily. Carlos is willing to help with this.

Prayer Requests:

MEA: Our theme for the year is Walk the Walk. Rejoice in the new school year, thankful for new families and thankful for new faculty and staff.

Prayers and Praises: Gwen's brother in law has pancreatic cancer and her father-in-law has been placed in a nursing home on hospice care. Jeff asked for prayers for John Ehst and his wife. Rhoda's granddaughter, Sarah, is having knee surgery. Rhoda's good friend, Paul Nice, fell out of a tree while working and suffered a spinal cord injury. Also, Rhoda's niece's husband, Carl Doctur, who was born in Haiti, is in the process of becoming a US citizen. His family was supposed to be here this week. Carl's father became ill and died suddenly so she is asking for prayers for all of her and his family. Sandy's mom has been hospitalized since August 9th with heart failure and dementia. She could barely breathe and was taken by ambulance to the hospital. Sandy is looking into assisted living facilities for her mom. Steve is requesting prayers for his daughter, Greta, as she heads back to EMU next week.

Adjournment – Board meets for Personnel Session Meeting adjourned 5:24 pm

Next Meeting: Thursday, September 16, 2021

Devotions: Carlos Velez

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership. Accessibility.**

8/19/2021

Special Board Session via Zoom to discuss and approve the recommendation to hire Stacy Siran as Secondary Social Studies/English Language Arts teacher.

Present: Rhoda Detweiler, Gwen Forsythe, Sandy Harrell, Jeff Naugle, Barb Rice, Lois Ridley, Meg Sabulsky, and Steve Schrag. Absent: Carlos Velez. Facilitator & Notetaker: Meg Sabulsky.

Time was given for discussion about the candidate and also plans to cover the secondary math need.

Motion to approve the recommendation to hire - Gwen. Second - Jeff. All in favor.

8/27/2021

Special Board Session via Zoom to discuss and approve an updated Agreement of Sale for the Rocky Ridge Campus that includes the demolition by Knechel of the fire-damaged building prior to settlement.

Present: Gwen Forsythe, Sandy Harrell, Jeff Naugle, Barb Rice, Lois Ridley, Meg Sabulsky, and Steve Schrag. Absent: Rhoda Detweiler and Carlos Velez. Facilitator & Notetaker: Meg Sabulsky.

Time was given to discuss the building demolition proposal and updated agreement of sale. The noted change is that the QCS will proceed with demolishing the building and selling a clean lot to Leon Moyer.

Motion to proceed with updated agreement of sale that includes demolition and cleanup of the fire-damaged building and surrounding macadam - Barb. Second - Gwen. All in favor.

9/2/2021

Special Board Session via Zoom to discuss the acting secretary of health's 8/31/2021 masking order for K-12 schools in PA and the QCS response.

Present: Rhoda Detweiler, Gwen Forsythe, Sandy Harrell, Barb Rice, Lois Ridley, Meg Sabulsky, Carlos Velez, and Steve Schrag. Absent: Jeff Naugle. Facilitator & Notetaker: Meg Sabulsky.

Time was given to discuss the masking order; parental choice; measured oxygen depletion for those

masked; noted increase of loss of motivation in children who are masked; noted increase in sense of isolation in children who are masked; response of other local school districts/schools; exemptions.

Motion to require masks for all those indoors during school allowing for medical exemptions - Carlos. Second - Sandy. Of those present, three in favor. Four against. No abstentions.

Resolved that QCS will strongly encourage mask wearing though it remains parent choice. QCS will continue heightened cleaning of hard surfaces throughout the day, encourage regular handwashing, and remind parents to keep sick children at home. QCS leadership will continue to monitor the COVID positive case counts in the townships/boroughs surrounding the school with periodic reassessment of the QCS masking policy. While we understand that not all parties will agree with this decision, all are cared for at QCS.