

QCS Board Meeting Minutes
Thursday, July 17, 2021
3:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Barb Rice, Sandy Harrell, Carlos Velez, Gwen Forsythe, Heloise Ridley (via Zoom)

Absent: John Ehst, Rhoda Detweiler, Jeff Naugle

Guests: Stephen Schrag, Caleb Kiefer

Meeting Called by: Meg Sabulsky

Facilitator: Meg Sabulsky

Note Taker: Rebecca Labs

Agenda Items:

- Call To Order with recitation of Mission Statement at 3:38 pm.
- Devotions: Meg Sabulsky read Leadership Promises for Everyday by John Maxwell.
- Parking Lot quotes – Caleb Kiefer
 - Caleb handed each board member in attendance finalized bids that he acquired from three different companies. He discussed each company at length and gave his opinion on which company he thought would be best suited to do the job. Caleb thought that Boswell Brothers were giving QCS the fairest price and that if it were up to him to make the decision, that is the company he would choose. Gwen questioned when the paving would be done. Caleb stated that he advised each company that the work would need to be completed by August 19th. Barb asked Caleb if he had gotten any references on Boswell to which Caleb stated he did not have any, but would look into getting some. Caleb stated that he wanted to get back to each of the companies by tomorrow (July 18th) with a decision if that was possible. Meg stated that the Board would further discuss this matter later in the meeting.

Public Comments/Questions regarding Agenda - No public guests in attendance.

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from May board meeting (third motion from Personnel session included)
- Minutes from June board meeting
- Board Committee Reports
 - Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning
- Trustees: Motion: Committee on Trustees recommends the following persons as officers for 2021-22 fiscal year: Chair - Meg Sabulsky; Vice Chair - Sandy Harrell; Secretary - John Ehst; Treasurer - Jeff Naugle.
- Head of School's Report

Motion to accept - Barb. Second - Carlos. All in favor.

Finances

- Barb spoke on behalf of Jeff regarding finances stating that we finished “in the black”. The fire at the preschool and Covid relief were a help in getting there, along with Caleb Keifer's cost cutting when it came to maintenance and facility work. Barb also mentioned that the Summary sheet was cleaned up a bit.

Motion to accept - Carlos. Second - Sandy. All in favor.

- The discussion regarding the paving of the parking lot came up again; should it be completed and which company to use. Carlos stated that he is concerned about the air conditioner over the gym as it is not working properly. Barb is concerned that we would be spending all of the available funds on the paving and wanted to make sure that there wasn't anything else that we should be looking to improve. Carlos feels that the parking lot and the roof on the school would be the most important improvements to make. Sandy questioned if the roof really needed to be replaced to which Gwen offered that the roof is the original roof on the building. Meg stated

that Jurin advised us that we should be looking to replace the roof around 2022. Barb advised that there was \$127,000.00 left from the fire claim and \$95,000.00 from Covid relief. Carlos mentioned that he felt we should also pave the stone lot as well if we were going to pave the lot. Gwen felt like it was also a good idea and Barb thought we should take advantage of it now as prices will only go up in the future. Carlos made the following motions:

- **Motion to have the parking lot paved along with the stone lot for \$154,000.00. - All in Favor.**
- **Motion to use Boswell Brothers to do the parking lot paving job. - All in Favor.**

Hot Topics/Strategic Expectations

- Affirmation of hire – Erica Talese
 - Board approves the hire of Erica Talese.
- Retreat goals – refocus and update
 - There is outstanding work that needs to be done such as the creation of an employee handbook
 - Steve has in-service days set up to take care of the educators.
 - Student and financial aid endowment (Legacy Tree).
 - Facilities - the building plans need to be found - Gwen will email Ivan to see if he can help.
- COVID-19 update
 - Steve Schrag would like to have the school year start off as normal as possible with no masks. He wants to open under normal circumstances knowing that we can pivot if we need to in the future as we learned we can do by this past year. Carlos, Meg and Gwen all offered their agreement. Kids will be in the cafetorium for lunch. Everything will be as normal as possible unless we are instructed to do so otherwise. Carlos feels that if we self impose masks, we will have a mass exodus of students.
- Return to policy work & by-law review – committees
 - Now that we are not dealing with big issues anymore (ie. Covid, etc.) Meg stated that we need to get back to things that needed to be put on hold like by-law review. Meg advised that Charlotte Hunsberger (attorney) would be a connection that we could reach out to with help reviewing our by-laws. Sandy volunteered to help in the by-laws review.

New Business

- Fall Festival Date Change
 - Dock Mennonite is hosting their homecoming the same weekend as our Fall Festival. A date change from October 8-9 to October 15-16 was proposed. This will not impact faculty or staff. Steve explained that we have some heavy donors that would be conflicted if both events were held on the same weekend.
- EANS Money
 - Items purchased with EANS money will be coming but we shouldn't plan on the items being here for the opening of school at the end of August.
- Lisa Reichley's newest book
 - Sandy brought up that we really should be spotlighting Lisa's new book - a special spot in the library, press releases, newspapers and adding it to the website.

Prayer Requests

- Steve asked for prayers for his parents who sold their house today and will move into their new home on Saturday. Also, prayers for Caleb that he gets the peace he deserves while vacationing next week. Barb just wanted to say praises for a great financial year. Carlos is taking a trip to Hawaii for his 21st Anniversary and his son, Caleb, is traveling to Los Angeles as well so he is asking for prayers for safe travels. Carlos's wife, Jen, is searching for a new job and his mother-in-law is awaiting test results on a possible cancer diagnosis so prayers for both of

those also would be much appreciated as well. Sandy's mother, Phyllis, is suffering with dementia and it's hard to watch her decline. Meg's Aunt Mary and Uncle Bob are also on cancer journeys. Aunt Mary has lung cancer that has metastasized to brain cancer. While they are dealing with that, their daughter's two year old son possibly has sensory processing disorder and it will be a difficult couple of years for this family. Heloise asked for continued prayers for Rodney Jr. as he will be starting Georgia Tech soon.

Adjournment at 5:24 p.m.– Board meets for Personnel Session

Next Meeting: Thursday, August 12, 2021

Devotions: John Ehst

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership. Accessibility.**