

QCS Board Meeting Minutes
Thursday, January 13, 2022
6:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Barb Rice, Carlos Velez, Nathan Moyer, Matthew Parker, Gwen Forsythe, Jeff Naugle, Lois Ridley (via Zoom)
Absent: Sandy Harrell and Rhoda Detweiler
Staff: Steve Schrag
Guests: Jeff Wright

Meeting Called by: Meg Sabulsky
Facilitator: Meg Sabulsky
Note Taker: Rebecca Labs

Agenda Items:

- Call To Order at 6:35 p.m. with recitation of Mission Statement.
- Devotions: Lois Ridley read Numbers 9:17-18 and Romans 12:2 and explained how she saw them in QCS's Anabaptist practices.

Public Comments/Questions regarding Agenda - No public guests.

Presentation on High School – Jeffrey Wright

Jeff Wright gave a presentation regarding High School/Secondary needs at QCS. Jeff handed out a document outlining his presentation, which consisted of the priorities of the high school as he stated to the Board in January 2020, progress towards those goals and needs to continue to progress. Jeff passionately presented the needs that he and the other teachers felt were required in order for QCS to continue to keep growing at the pace that it currently is. After Jeff left, a discussion was had amongst the Board members regarding the presentation. Matt stated that it was a very impressive presentation. Barb stated that Jeff came across as extremely passionate. Matt observed that some things were a little concerning in the presentation with regard to online learning. A suggestion was made by Matt that a co-op program might be something we could look into. Carlos mentioned that it was evident that a teacher is needed, but we may not be able to afford it. Gwen suggested that we should also look for a school nurse. Jeff Naugle stated that we need to make a decision soon as we should adhere to Jeff Wright's March date to start seriously looking for teachers.

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from November board meeting
- Board Committee Reports – November & December
Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning; Trustees
- Head of School's Report – November & December

Questions: Gwen asked what happened to the old school bus and Steve replied that the bus was sold for scrap and we are waiting on the check to arrive. Gwen also asked about the dishwasher and Steve replied that it was installed yesterday.

Motion to approve: Carlos. Second - Matt. All in favor.

Finances

Jeff stated that not much time needed to be spent on Finances. Focus should be on all of the reports that Natalie provides each month. Expenses are right on par with the exception of the copiers. Old business employee retention credit will be coming. Two new accounts were opened at Penn

Community Bank. Greg Philpott (tenant) left the Rush house, but paid through the year. We will have to get in there to see what needs to be done before the house can be rented again. Barb handed out a document explaining how the Wesleyan Investment Account works. Jeff stated that board approval is needed to use Wesleyan as an investment account. He also mentioned that the return on the account is good. PPP money (\$95,000) will be put in the account. The interest rate is 1.5% but could go up.

Motion from Finance to use Wesleyan Investment account for investments from time to time. Second - Nate. Approved - Jeff, Meg, Barb, Matt, Heloise. Opposed - Carlos. Abstained from voting - Gwen.

Jeff then brought up the discussion of the bus. Jeff pointed out that Jeff Wright stated that he'd rather have the teacher than the bus right now in his presentation earlier. Jeff stated that we needed an activities bus. Over Christmas break there was some research on a bus. One company, Wolfington Body Company, stated that they could get us a bus for \$30,000-\$50,000 that would be good for about 5 years. Nate asked about vans as opposed to a bus, but Jeff stated that in speaking with Jeff Wright and Steve, 1 larger bus would be better.

(Gwen left the meeting.)

Jeff wanted to know how much the Board would be willing to spend so he could tell a bus company how much they had to work with.

The Board decided on a cap of \$50,000 for the purchase of a bus.

Motion to approve Finances - Matt. Second - Carlos. All in favor.

Hot Topics/Strategic Expectations

- Gifts Discernment survey results – thoughts, questions, observations
 - Meg asked for thoughts. Meg said that Sandy asked if the Board felt that it is an accurate representation of our Board. Sandy wasn't sure it was accurate. Meg questioned if there was there anything that stood out to anyone. Barb stated that we spoke about being weak in Human Resources and in a Legal aspect, and felt that having an HR person would be helpful, but that a legal person could be a conflict of interest. When Barb reads the list of legal and ethical perspectives she feels like the Board lost a lot when they lost Diane. Barb doesn't like that they cannot find documents and feels that things are missing.
- New Board Members (pastor, human resources, marketing)
 - A few people were mentioned with regard to new board members. Jeff stated that HR and Legal would need to be familiar with non-profits.

New Business

No new business.

Prayer Requests

- QCS items shared with MEA:
 - February 4th: Prayers for the Mennonite Schools Council virtual Mennonite Educators Conference.
 - February 18th: We are thankful for the faithfulness of others as we hold our Winter Soup and Sub fundraiser.
 - A general prayer as we give thanks to families that have chosen QCS as we partner with them and their children.

- Carlos advised that there were 3 deaths in the church this week. He is asking for prayers for those families.
- Meg requested prayers for the Gianinni family. Isabella Gianinni was in a car accident last week.

Adjournment – 9:26 pm Board meets for Personnel Session

Next Meeting: Thursday, February 10, 2022

Devotions: Rhoda Detweiler

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership. Intentionality.**