

QCS Board Minutes
Thursday, November 11, 2021
6:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Sandy Harrell,
Barb Rice, Rhoda Detweiler, Gwen Forsythe, Lois Ridley,
Nate Moyer, Matt Parker
Absent: Carlos Velez, Jeff Naugle
Staff: Steve Schrag, Anita Souder
Guests: Dawn Graber (via Zoom)

Meeting Called by: Meg Sabulsky
Facilitator: Meg Sabulsky
Note Taker: Rebecca Labs

Agenda Items:

- Call To Order at 6:33 pm with recitation of Mission Statement.
- Devotions: Gwen Forsythe read Colossians 3: 15-17 and also Psalm 9: 1-2. Gwen then read a list of many things that have happened at QCS since she has been a part of the Board that she is thankful for.

Public Comments/Questions regarding Agenda

- No guests were present at this time.

Presentation:

- Anita Souder gave a presentation on the Legacy Tree Fund to explain what the fund is about and how it works.

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from October board meeting
- Board Committee Reports
Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning; Trustees
- Head of School's Report

Motion to Approve - Barb. Second - Rhoda. All in favor.

Dawn Graber joined the meeting via Zoom.

- Dawn joined the meeting via Zoom to discuss the Gifts Discernment Survey results. Dawn talked through the self assessment survey that each of the board members completed. The survey was first conducted in March 2021 and then again in November 2021. Board member's answers seem consistent with each other. Barb stated that there was much improvement from the first survey to the second. Dawn stated that there was growth among the board members with roles and responsibilities. She also advised that she felt here needs to be more understanding on the following topics as a Board:
 - Respond to State Laws
 - Respond to Federal Laws
 - Follow Ethical Standards
 - Legal Responsibility

Dawn left the meeting at 7:34 pm

Finances

- Barb began the discussion of finances by stating that tuition numbers were about the same as last month and \$40,000 below what we budgeted. However, expenses were approximately \$45,000 under so they balance each other out. Fall Fest brought in about \$46,000, which means we only need to make about \$4,000 to make budget for the year. A cash investment account was opened with Wesleyan. The PPP money will be held here. Barb mentioned that the account is not a bank account and is not insured which concerned Gwen a bit. Barb said she would provide documents with an explanation about the account.

Motion to approve - Rhoda. Second - Sandy. All in Favor.

Hot Topics/Strategic Expectations

- Tuition increase for next year
 - Meg questioned the members of the Board if they thought that we should raise the price of tuition next school year, and if so, should tuition increase by 2% or 3%. Meg stated that as prices go up for all things around us, we need to raise tuition. Steve stated that he felt a need to raise tuition to provide pay increases to staff yearly if we hope to retain the good staff we have. Sandy suggested we look into speaking more with MEP programs. Meg stressed the need to close the tuition gap with SPE funding. The new Director of Advancement needs to work hard at this. Matt questioned that if we know the cost to educate, why don't we charge it? Meg stated that if we raised the cost of tuition as quickly as was needed to close the gap, we would lose a large portion of our families that pay full tuition.

Sandy motioned for a 3% increase in tuition for the 2022-2023 school year. All in favor.

- New Board Members (pastor, human resources, marketing)
 - Pastor - Carlos' term coming to end so we will need to find a new pastor
 - Human resources skill set
 - Meg stated that if anyone's names come to mind, please email Barb
- Retreat Goals
 - Educators - pour into them, try to get an increase pay
 - Student financial aid endowment - strengthened to be able to offer real financial aid
 - Facility expansion - discuss the need to expand space
- Board & Staff Christmas Event
 - December 17th 7:30 am - Breakfast
- Standing Committees
 - Meg stated that if you have not had a meeting, please schedule one.
- Moving QCS Forward – board role
 - Meg mentioned that there might be a change to the way meetings are being held. Committee meetings are the most important way to continue the good work the board is doing.

New Business

- Steve handed out a MSC Enrollment spreadsheet showing enrollment numbers in MSC from 2011-2021.

Prayer Requests

- QCS items shared with MEA: Prayers for our students, faculty and staff as we prepare to celebrate the birth of our Savior; Prayer for continued learning opportunities as we strive to nurture and mentor our students as we Walk the Walk; We give praise as we continue to remain healthy as a school community. Prayers for continued well-being for our entire school family.
- Others: Meg asked for prayers for Rich's childhood friend who is hospitalized with Covid complications.

Adjournment at 8:26 pm – Board meets for Personnel Session

Next Meeting: Thursday, January 13, 2022 (unless December session warranted)

Devotions: Rhoda Detweiler

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership. Intentionality.**