

QCS Board Meeting Minutes
Thursday, February 10, 2022
6:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Jeff Naugle,
Barb Rice, Matt Parker, Rhoda Detweiler, Nate Moyer,
Gwen Forsythe, Heloise Ridley; Sandy Harrell (via Zoom)
Absent: Carlos Velez
Staff: Steve Schrag
Guests:

Meeting Called by: Meg Sabulsky
Facilitator: Meg Sabulsky
Note Taker: Rebecca Labs

Agenda Items:

- Call To Order at 6:36 pm with recitation of Mission Statement
- Devotions: Rhoda Detweiler - Rhoda read a Devotional on Revelations by Gwen Smith.

Public Comments/Questions regarding Agenda - no public guests.

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from January board meeting
- Board Committee Reports
Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning; Trustees
- Head of School's Report

Motion to Approve: Jeff. Second - Barb. All in favor.

Finances

Financial numbers are moving but we are still around the same place. As of right now we are about \$10,000 short. The spring fundraiser is not included in this amount. We are trying to work on copiers as the amount we spend on the copiers is too high. A draft of the budget was received from Natalie and Finance Team is looking over it for next year. The Median or High budgets will get us "in the black." The Low budget will not. We are looking to reduce the amount of tuition in donations coming into the school. The contract with Team X expires in December 2022. We need to look at ways to extend the contract. The Rush house has been rented out. WB Homes is obligated to make the intersection at Rocky Ridge and Paletown a "T" intersection and QCS has a right-of-way. We may need to renegotiate the contract that Phil Swartley signed. If we follow the agreement with the county, the school would receive \$5,000.00. Jeff thinks that we should have representation there to check everything regarding water run-off. We don't want that to be a problem at the Rush house. Gwen shared in that concern. Demolition is scheduled for the old preschool. All of the paperwork is filed and the township will issue a permit in about 3-4 weeks. Jeff mentioned that he heard from people regarding the cell phone tower. We might be able to receive more money for this and he feels that it is worth looking into. There was a fraud situation at Quakertown National Bank last month. QNB said they would provide a fraud monitoring service for QCS for free for 3 months. Barb mentioned that there is a surplus in money right now so we are looking into getting study hall coverage with some staff that are already in the building to help free up some time for teachers.

Motion to Accept - Matt. Second - Nate. All in Favor.

Hot Topics/Strategic Expectations

- Strategic/Long-range planning survey results – results; thoughts, questions, observations
 - Meg discussed the results of the survey that everyone was asked to do. Gwen, Meg, Rhoda and Carlos will be finishing up their term with the Board this summer. Thought needs to go into figuring out who would move into their rolls. Meg mentioned that it was nice to see where fellow Board member's strong suits are and where they think they would fit in. Regarding potential Board retreat dates, not everyone is available on the same date so a date would need to be decided on. Some ideas for topics include sustainability, board members as fundraisers, and a getting-to-know-you round to know participants. Meg suggested that an outside facilitator is really nice to have for the retreat. Anabaptist values that separate QCS from other schools would be another topic.
- School Calendar (packet) – review
 - Gwen questioned the winter break in March. Steve stated that students are required to attend 180 days and he doesn't want school to end on a Monday or Friday, so adding the break in March will prevent this; plus, it gives the teachers a break in March.
- Bridge Kindergarten (packet) – discussion
 - Steve spoke about the Bridge Kindergarten class. This new program would replace 3-day Kindergarten. Inquiries are coming in for Kindergarten and people are asking if we can make an exception for kids that aren't 5 by the cut off date of September 1st. We made an exception this year and wound up pulling the student back to 3-day Kindergarten. This is for students that aren't quite ready for Kindergarten. Students must be 4 by August 1st, no exceptions. Students will move from Bridge Kindergarten to Kindergarten. Gwen's concern is losing families, to which Steve replied that Lori has had more inquiries for a Preschool than 3-day Kindergarten. Matt stated that his son loves QCS. He doesn't think that we will lose families if we get rid of the 3-day Kindergarten. Jeff said that he has heard parents like the full day as opposed to half day. Bridge Kindergarten would be held on Tuesday, Wednesday and Thursday. Meg likes that 6-8 families are already interested in the program. Meg mentioned that there is a preschool curriculum from our old preschool that was accredited that we can use. Sandy feels like it is a great idea. She thinks it will bring families in and strengthen the Kindergarten program. The Board is giving their blessing for the Bridge K program.
- School Bus Information
 - All of the information regarding the buses was included in an email from Becky. **Finance is making a Motion to the Board to purchase Bus 1 (in the packet) from Levy. Gwen - Seconded the Motion.** Matt does not think that we should do this. He said he spoke with Mark Swartley who suggested we wait until July to purchase a bus. Mark has another company, Transportation Services, that he uses and he feels that he could get a better bus for us. Gwen stated that her church is selling their van; however, Steve stated that the school is not legally allowed to transport more than 10 students in a van. Steve advised that the high school has a missions trip coming up and the bus is needed for that trip. Matt asked if we could rent a bus for the week. Steve explained that it would cost a lot of money. He also stated that we needed a bus for field trips that are scheduled and spring sports.

In Favor - Meg, Barb, Jeff, Gwen, Rhoda, Nate, Sandy, Lois

Opposed - Matt

New Business - None.

Prayer Requests

- QCS items shared with MEA:
 - We rejoice in the overwhelming response to our re-enrollment process. We continue to welcome families to join our school for 2022-2023.
 - We pray for God's guidance as we search for the proper people to join our team as we look to fill faculty and staff roles.
 - March 4 - We celebrate our students and their scientific minds. Pray for calmness as students present their Science Fair projects.
 - March 4 - We celebrate our pastors as they join us for Pastors' Day.
 - March 31 - Prayers for our students and teachers as we finish up our third quarter of studies.
- Others: Matt - Uncle (Darryl) had a stroke - Aunt (Jana) visiting the uncle in the hospital fell down the stairs and broke her back - Cousin (Shea) was stressed and delivered her baby (Mya) 5 weeks early.
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Adjournment at 8:00 pm – Board meets for Personnel Session

Next Meeting: Thursday, March 10, 2022

Devotions: Jeff Naugle

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership. Intentionality.**