

QCS Board Meeting Minutes
Thursday, March 10, 2022
6:30 p.m. in the QCS Library

Board Members Present: Meg Sabulsky, Sandy Harrell, Gwen Forsythe, Nate Moyer, Carlos Velez, Barb Rice, Jeff Naugle
Absent: Matt Parker, Rhoda Detweiler, Lois Ridley
Staff: Steve Schrag
Guests: Christopher Canavan

Meeting Called by: Meg Sabulsky
Facilitator: Meg Sabulsky
Note Taker: Rebecca Labs

Agenda Items:

- Call To Order at 6:31 pm with recitation of Mission Statement
- Devotions: Jeff Naugle read Joshua 1:1-9 and an excerpt from The Only Leadership Book You'll Ever Need by Peter Barron Stark and Jane Flaherty

Paletown Road Right of Way – Q&A with Christopher Canavan of WB Homes

- Jeff started the discussion stating that he met with Christopher a few weeks ago and put flags up at the Rush house which show the Right of Way for visualization purposes. Jeff then turned things over to Christopher. Christopher mentioned first that there would be more stormwater drainage put in place, which would help with water runoff as he knew this was a concern of ours. It was also brought up that the water easement is no longer needed, just the road right of way agreement. The water easement agreement will be sent back to the school to be destroyed. It was never recorded. Gwen asked where the water run off will go. Her concern is the water will run off into the natural swale and water will then go into the school. Christopher stated that a water basin will be built and pipes would be used to direct the water down Paletown Road to have the water run off into a different swale. Chris thinks we will see an improvement with the flooding on Paletown Road with the water basins that are being built. Barb then asked Christopher about the amount of entrances that would be built for traveling into and out of the development. Christopher advised that there would be two - one on Paletown Road and the other is on Rocky Ridge Road. The question then came up about whether a traffic light would ever be put in on Paletown Road at the entrance. Chris replied "No", but there is room for a circle to be added in if it was ever needed. Christopher didn't think that would ever be needed though. The next step would be to revise the Memorandum of Understanding and then once the \$5,000 check is received, we can record the Agreement.

Public Comments/Questions regarding Agenda

- No public guests.

Consent Agenda (brief time for questions and clarification before motion to accept)

- Minutes from February board meeting
- Board Committee Reports
Advancement; Building & Grounds; Personnel; Staff Relations; Strategic Planning;

Trustees

- Personnel recommendation to hire Courtney Hughes as teacher for third grade.
- Blessing of the Newly Hired Staff (Sal Pandolfo and Galen Cassel)
- Head of School's Report
 - Meg stated that a proposal for building rental was given to Team X by Natalie. Carlos is concerned about extending the contract with them. Jeff said that Natalie gave them the proposal but we haven't heard anything back from them yet. Gwen mentioned her concern with the amount of time we sign contracts for. Some of the past agreements that were signed were for too long in length of time. Barb asked about the Parent survey. Steve said he would share results when they came in, but that as of this morning 25 families had responded. Steve spoke about the new employees. Sal Pandolfo is very excited to be here as our new Business Manager. Natalie is coming in tomorrow to go over things with Sal. Steve also added that Courtney Hughes can't wait to get started as the third grade teacher next year.

Finances

- Jeff started off the Finance discussion by referring members to the reports in packet. There are no numbers for February yet that would show variation. Tuition and Fundraising are short, but all fundraisers have not happened for the year yet. Finance committee is still projecting for us to be "in the black." Jeff pointed out that the electric bills are so high but he was unsure why as we are in a new contract. Meg confirmed that we are in a three year contract with Champion Electric. Nate questioned if anyone ever looked into the cost savings of changing all lights in the building to LED lights. Jeff explained that a quote was obtained for this years ago, but at the time we did not have the money for this. Jeff and Barb both stated that we are doing ok money wise. Jeff then mentioned that the price of the old preschool building demolition will go up as the quote is over a year old. We will still have \$50,000 left over and we can choose to direct the money as we choose once the project is completed. The Quakertown fire chief asked if they could use the building for drills before it is demolished. They will provide us with an insurance certificate. Jeff has received contact from two entities regarding the cellular tower. Jeff would like to set up a meeting with one or both entities and have finance members present.

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Hot Topics/Strategic Expectations

- QCS Community Days – Saturday, May 6 & 7
 - Vendor Market, Open House for campus tours, Strawberry Pies, Plant sale, lunch provided by Ted Nordmark, Brunner Family Band concert in the evening
- Board Retreat – Saturday, May 14 (Christian Worldview/Values/Sustainability)
 - Eric Bishop will present on QCS's Christian worldview and what sets us apart
- Vision/Mission/Values review for June affirmation
 - This should be reviewed by the Board every year. Looking at the current version, do these statements still make sense? Meg suggested that everyone mull over it and it will be discussed at the next board meeting.
- April full session meeting moved to the third Thursday (the 21st)
 - Confirmed.

New Business

- Steve Shared the following:

Thank you all for sharing the wonderful things that are happening here at QCS on a daily basis! To recap what was shared:

- Faculty who spread the love of learning in a variety of ways.
 - Students willfully help without prompt.
 - Students pray for one another.
 - Growth in students, academic, spiritual, emotional.
 - Completed projects at home.
 - Regaining the love of teaching.
 - Students trying and improving.
 - Seeing members of faculty respond to the learning needs of students.
 - Students invest in and embrace the learning process.
 - Being a member of the QCS faculty.
 - Students open themselves up and allowing to be vulnerable.
 - Improving self as a teacher.
 - Students have an appreciation for new ideas and learning activities.
 - Students reach out to classmates who are having difficulty.
 - Enjoying the gain of strength and healing.
 - Seeing teamwork and depth of conversations of students.
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- EANS updates - Furniture company called asking about assembling furniture. Apple called with questions and Steve just applied today for EANS II. Things are progressing.

Prayer Requests

- QCS items shared with MEA:
 - Please pray for our students, faculty, and staff as we enter the final marking period of this school year.
 - Please pray for peace of mind and nerves for our secondary students as they perform in our spring production April 8 and 9.
 - We continue to be blessed by all the families that have chosen to become members of our family through enrollment, by partnering in prayer, and by their financial gifts.
 - We rejoice in the life our Risen Lord has given us all!
- Others:
 - Meg's Uncle Lloyd is in hospice for Parkinson's Disease and her aunt is in hospice for cancer
 - Sandy's sister discovered that her mother had been over-medicating herself. They updated her assisted living care and now someone always gives her her medicine and her mom is returning to her old self.
 - Barb will be traveling back to Honduras in two weeks - prayers are requested for a safe trip
 - Steve is very thankful for zero Covid cases

Adjournment at 8:16 pm– Board meets for Personnel Session

Next Meeting: Thursday, April 21, 2022

Devotions: Barb Rice

Vision - Equipping students to impact their world for Jesus.

Mission - Equipping students to be leaders through an exceptional education within a culture emphasizing Christ-like love, peacemaking, and service.

In all things, QCS Values - **Jesus Christ. Each child. Excellence. Servant-Leadership.**